



Groundskeeper 1

Addison Parks Department

CONTROLS AND SUMMARY

Under direct supervision of the Parks Supervisor to perform routine manual labor tasks in support of the activities and operations of the Parks Department. Duties include tasks which require following standard procedures of routine difficulty and few decisions about the approach or sequence of procedures to be used.

MINIMUM QUALIFICATIONS

Education/Experience: Any combination of education, training and experience equivalent to completion of high school. Minimum one year verifiable stable work experience, preferably in landscape maintenance or irrigation installation and repair.

Knowledge, Skills, and Abilities: Some knowledge of hand and small power tools and their maintenance. Must be able to understand oral instructions and read written instructions in English. Ability to maintain harmonious working relations with fellow employees and to deal tactfully with the general public. Direct experience with landscape power equipment such as line trimmers, edgers, hedge sheers, gas powered drills/augers, core aeration equipment, self-propelled fertilizer spreaders, chain saws, power pole saws, trenchers or any other equipment related to landscape/irrigation maintenance or landscape/irrigation construction. Safe driving record. Clear criminal background check and clear pre-employment drug screen.

Certifications: Valid Texas Drivers License. Prefer a Texas Department of Agriculture (TDA) non-commercial applicator's license in weeds and plant pest categories.

ESSENTIAL JOB FUNCTIONS

- Uses manual equipment such as shovels, hoes, rakes and hand saws to perform general grounds maintenance including digging, raking, leveling, planting, fertilizing, spraying pesticides and pruning trees and shrubs.
- Drives pick-up trucks and other motor vehicles with heavy equipment attached. operates professional type spray equipment, push mowers, weed-eaters, edgers, chain saws and other equipment.
- Cleans and maintains equipment. Responsible to learn and follow all safety rules, regulations and requirements.

ESSENTIAL JOB FUNCTIONS, CONTINUED

- Loads and unloads from a truck bed: power tools and equipment weighing up to 75 pounds
- Loads and unloads from a truck bed: shrubs, potted plants, and bags of fertilizer weighing up to 50 pounds.
- Loads and unloads from a truck bed: burlapped trees weighing up to 100 pounds.
- Sets barricades, traffic cones, and warning signs weighing up to 100 pounds along streets for traffic control.
- Performs a variety of other related tasks as directed including support of Special Events.

WORK ENVIRONMENT- PHYSICAL REQUIREMENTS:

Work is usually performed outdoors and employee will be subject to extremes of weather and temperatures. Incumbent will be required to work overtime on occasion, sometimes with short notice. Works on median strips and rights-of-way adjacent to high-volume traffic areas.

Position requires repetitive stooping, bending, crouching, kneeling, twisting of upper and lower body, reaching, lifting, walking and climbing in performing the essential functions listed above. Loads and unloads from a truck bed: Power tools and equipment weighing up to 75 pounds; shrubs, potted plants and bags of fertilizer weighing up to 50 pounds; trees weighing up to 100 pounds.

Sets barricades, traffic cones and warning signs along streets for traffic control. Safety devices such as gloves, goggles, safety glasses, facemasks, earplugs and hard hats will be provided and must be used as required. Wearing of Town provided uniforms is required. Steel toed footwear is required.

SALARY: \$14.39-\$17.99/hour

TO APPLY: The Town of Addison currently has two (2) Groundskeeper 1 positions available. Please complete an online application at www.addisontexas.net and submit a letter of interest and resume.

