REQUIRED DOCUMENTS BY PROJECT TYPE

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Special Use Permit:

- o Zoning & Development Application Form
- Property Owner Authorization
- Legal Description
- Letter of Intent
- Site Plan
- Landscape Plan
- o Floor Plan
- o Facade Plan
- Traffic Impact Analysis (if required)
- Preliminary Utilities & Drainage (if required)

Zoning Change Request:

- Zoning & Development Application Form
- Property Owner Authorization
- Legal Description
- Letter of Intent

Preliminary Planned Development Request:

- Zoning & Development Application Form
- Property Owner Authorization
- Legal Description
- o Letter of Intent
- Permitted Uses & Development Standards
- o Concept Plan
- Traffic Impact Analysis (if required)
- Preliminary Utilities & Drainage (if required)

Final Planned Development Request:

- Zoning & Development Application Form
- Property Owner Authorization
- Legal Description
- Letter of Intent
- Permitted Uses & Development Standards
- o Site Plan
- Landscape Plan
- o Floor Plan
- Façade Plan
- Traffic Impact Analysis (if required)
- Preliminary Utilities & Drainage (if required)

Zoning Variance:

- Zoning & Development Application Form
- Property Owner Authorization
- Variance Standards Response Form
- o Plans & Supplemental Information (as applicable)

Plat (Preliminary/Final/Replat/Vacating/Amending):

- Zoning & Development Application Form
- Property Owner Authorization
- o Plat

Site Plan:

- Zoning & Development Application Form
- Property Owner Authorization
- Letter of Intent
- o Site Plan

Landscape Plan:

- o Zoning & Development Application Form
- o Property Owner Authorization
- o Letter of Intent
- Landscape Plan

Façade Plan / Building Elevations:

- Zoning & Development Application Form
- Property Owner Authorization
- o Letter of Intent
- o Façade Plan

Temporary Use Permit:

- o Zoning & Development Application Form
- Property Owner Authorization
- o Letter of Intent
- Plans & Supplemental Information (as applicable)

