



REGISTRATION APPLICATION

CONTRACTOR REGISTRATION

All trade registration requirements for the license holder must accompany the application for processing. Failure to submit the required documentation may result in a delay of registration completion. *Registration is valid for one year from the application submittal date.* Questions regarding the registration process should be emailed to registrations@addisontx.gov Trade applications can be submitted online via the [CSS Portal](#).

CONTRACTOR REGISTRATION TYPE

GENERAL	MECHANICAL	PLUMBING	ELECTRICAL	IRRIGATION	SIGN
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COMPANY NAME

Company Name: _____

Company Owner: _____

Mailing Address: _____

Phone: _____ Email: _____

LICENSE HOLDER

Name of State License Holder: _____ TSBPE
TDLR

Mailing Address: _____ Email Address: _____

Office Phone: _____ Cell Number: _____

Authorized Representatives: _____

I hereby certify that the above information is true and correct to the best of my knowledge, and I understand that I am responsible for the work performed by the Company using the above-listed license; and that all Federal, State, County, and City laws must be adhered to in the performance of any work within the Town of Addison.

Date **Name** **Signature**



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Addison TX 75001

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Addison TX 75001

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addisontexas.net

IT ALL COMES
TOGETHER

Required Documents and Related Fees:

Contractor License Type	Document Type	Registration Fee
Electrical	Electrical License, Contractor License, Driver's License, Certificate of Insurance	No Fee
General	Business Owner's Government issued ID	\$75
Irrigation	Irrigator License, Driver's License	\$75
Mechanical	HVAC License, Driver's License, Certificate of Insurance	No Fee
Plumbing	Master License, Driver's License, Certificate of Insurance	No Fee
Sign	Business Owners Government issued ID, Certificate of Insurance OR Surety Bond	\$75