



MERITORIOUS EXCEPTION APPLICATION

To be completed by Town staff:

Application date: _____ Application/Fee Received: _____ Fee paid: _____

APPLICANT CONTACT

I hereby certify that the information in this application is true and correct to the best of my knowledge.

Name: (printed) _____

Company name: _____

Address: _____

Phone: _____ Email: _____

Status of Applicant: ___ Property Owner ___ Tenant ___ Contractor ___ Other: _____

Applicant's Signature: _____

INFORMATION ABOUT THE REQUEST

Address or location: _____

Reasons for Meritorious Exception: _____

SUBMITTAL REQUIREMENTS

You must submit 2 paper copies (11x17) and a PDF of the following items:

- Site Plan showing:
 - Lot Lines
 - Names of Adjacent Streets
 - Location of Existing Buildings and Signs
 - Setbacks from the Proposed Sign/s
- Sign Plans of All Proposed Signs with:
 - Scales
 - Dimensions
 - All Letter/Logo Heights
 - Total Square Footage