

# Department of Finance Quarterly Review

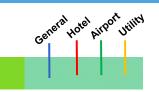
For the Period Ended December 31, 2015

Town of Addison

# **Executive Dashboard – 1st Quarter, 2016 Fiscal Year**

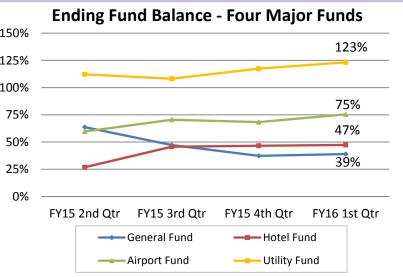
# **Financial Indicators**

#### **Overall Fund Outlook:**



Key Revenue Sources	FY16 Budget	Actual through 12/31/15	% Annual Budget	
Ad Valorem Taxes - General Fund	\$ 13,963,710	\$ 3,713,925	26.60%	
Non-Property Taxes - General Fund	\$ 13,175,000	\$ 3,158,222	23.97%	
Hotel Tax	\$ 5,500,000	\$ 1,418,852	25.80%	
Franchise Fees - General Fund	\$ 2,675,000	\$ 732,978	27.40%	ſ
Service/Permitting/License Fees - General Fund	\$ 2,402,600	\$ 544,579	22.67%	
Rental Income - All Funds	\$ 5,267,022	\$ 1,287,262	24.44%	
Fines and Penalties - All Funds	\$ 856,900	\$ 159,451	18.61%	
Special Event Revenue - Hotel Fund	\$ 2,045,717	\$ 10,782	0.53%	
Fuel Flowage Fees - Airport Fund	\$ 791,680	\$ 212,024	26.78%	
Water and Sewer Charges - Utility Fund	\$ 10,283,530	\$ 1,946,662	18.93%	

Key Expenditures	FY16 Budget	Actual through 12/31/15	% Annual Budget
General Fund	\$ 33,312,564	\$ 6,965,929	20.91%
Hotel Fund	\$ 7,063,758	\$ 1,241,412	17.57%
Economic Development	\$ 1,685,707	\$ 244,751	14.52%
Airport Operations	\$ 4,225,261	\$ 1,140,017	26.98%
Utility Operations	\$ 9,177,247	\$ 1,450,405	15.80%



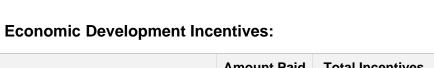
# **Executive Dashboard – 1st Quarter, 2016 Fiscal Year**

## **Financial Indicators**

#### **Personnel Information:**

New Hires - Benefitted Positions 10/2015 - 12/2015										
Part-Time PositionsFull-time positionsTotal, 1st YTD										
City Manager	0	1	1	1						
Finance	0	1	1	1						
Parks	0	1	1	1						
Police	0	3	3	3						
Streets	0	2	2	2						
Recreation	0.5	0	0.5	0.5						
Grand Total	0.5	8	8.5	8.5						

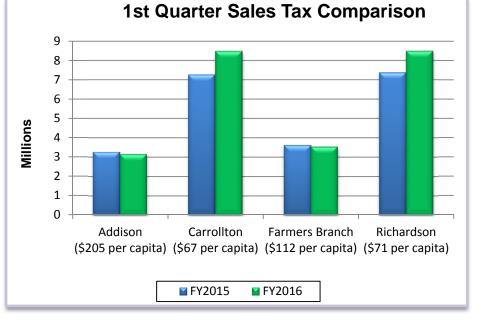
Separations - Benefitted Positions										
10/2015 - 12/2015 Part-Time Full-time Total, 1st										
Department	Positions	positions	Qtr	YTD						
Fire	0	2	2	2						
Police	0	3	3	3						
Recreation	0	1	1	1						
Grand Total	0	6	6	6						



Executed Agreements	FY16	Committed
3	\$0	\$303,000

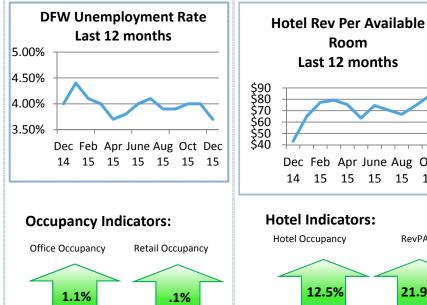
#### **Purchasing Information:**

FY15 Bid Savings	FY16 Bid Savings	FY16 Savings Goal
\$1,675,971	\$266,149	\$650,000



## **Executive Dashboard – 1st Quarter, 2016 Fiscal Year**

## **Economic Indicators**



Source: CoStar (compares to prior year)

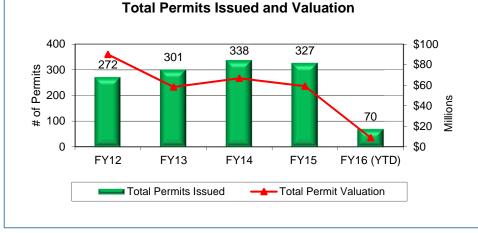


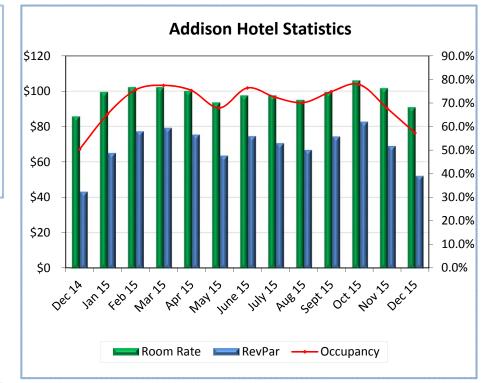
Room

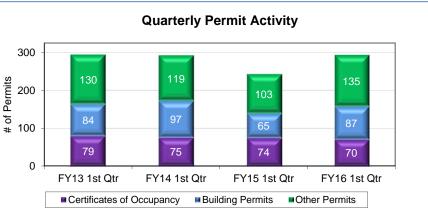
Last 12 months

Source: STR Report

(compares to prior year)











To:	Wes Pierson, City Manager
From:	Dr. Scott Neils, Interim Chief Financial Officer
Re:	First Quarter Financial Review
Date:	February 23, 2016

This is the first quarter report for the 2015-2016 fiscal year. Revenues and expenditures reflect activity from October 1, 2015 through December 31, 2015, three of twelve months, or twenty-five percent of the fiscal year.

#### **GENERAL FUND**

- Fiscal year to date revenue totaled \$8.5 million, which is 25 percent of the overall budget amount. Total revenue is approximately \$749 thousand or 9.7 percent more than received this time last year. Net sales tax collections totaled \$3.2 million, a 3.7 percent decrease over the previous yearto-date collections. Current year alcoholic beverage tax collections are below the amount received this time last year by \$274,943 or 100 percent, because the funds have not yet been received from the state. Municipal Court fines, Licenses and Permits are trending slightly below budgeted amounts.
- Fiscal year to date expenditures and transfers totaled \$6.96 million, which is 20.9 percent of budget and \$1.4 million, or 17 percent less than amounts spent this time last year, which is due primarily to the lack of transfer from the General Fund to the Infrastructure Investment Fund. Most departments appear to be on pace with, or below, their respective budgets.

#### **HOTEL FUND**

- Revenues through the first quarter totaled \$1.6 million, an increase of \$141 thousand or 9 percent from the prior year. This is due primarily to an increase in occupancy tax and theatre revenues. Hotel occupancy tax collections of \$1.4 million are \$286 thousand, or 25 percent more than at this time last year. Proceeds from Special Events are below budget due to performance the timing of events; all significant events occur between May and September. The remaining revenue categories are above their budgeted numbers.
- Hotel Fund expenditures of \$1.2 million are 17.6 percent of budget and \$113,638 thousand less than this time a year ago. Performing arts budget is at 54.6 percent of budget due to purchasing new lighting and paying on annual service contracts. All other departments are below their respective budgets.

#### **AIRPORT FUND**

- Operating revenue through the first quarter totaled \$1.4 million, compared to \$1.3 million in the prior year. This represents an increase of 7 percent. This can be attributed mainly to an increase in miscellaneous revenues.
- Through the first quarter, operating expenses amounted to \$1.1 million, resulting in operating income of \$293 thousand. While most expenses are under their budgeted amounts, some expenses ended the quarter trending above budget.

#### **UTILITY FUND**

- Operating revenue through the first quarter totaled \$2 million, compared to \$1.9 million in the prior year. This represents an increase of 5 percent. This increase can be attributed mainly to a rise in tap fees.
- Operating expenses through the first quarter totaled \$1.3 million, bringing net operating income to \$636 thousand. Working capital decreased \$100 thousand from the prior fiscal year, due primarily to capital expenses.

#### **INVESTMENT REPORT**

- Cash held in investments for all funds as of December 31, 2015 totaled \$88.6 million, representing an increase of approximately \$1.4 million from the previous quarter.
- The City's average investment yield to maturity at the end of December was 0.625 percent, an increase from the previous quarter's yield of 0.36 percent. This yield is higher than the TexPool benchmark of 0.186 percent. The average weighted maturity increased from 146 days to 351 days.
- The Town's current portfolio consists of 28% CDs, 21% Local Government Investment Pools, and 46% Agency Securities while 43% of the portfolio has maturities of 90 days or less. Additionally, staff will continue to seek out CDs and callable agency securities in order to maximize yields. Finally, with interest rates expected to remain low through the beginning of 2016, we will look to extend the portfolio's duration to the extent that cash flow allows.

Delinquent taxes   (71,220)   6,750   (17,549)   -22     Penalty & interest   25,457   16,720   2,736   -     Sales tax   13,038,912   12,305,000   3,158,222   -     Alcoholic beverage tax   1,176,643   870,000   -   -     Franchise / right-of-way use fees:   -   -   -   -     Electric franchise   1,539,971   1,500,000   467,897   -   -     Gas franchise   273,320   190,000   -   -   -   -     Telecommunication access fees   593,387   650,000   158,542   -   -   -     Gab franchise   141,892   335,000   106,539   -   -   -     Buisenss licenses and permits:   -   -   -   -   -   -     Building and construction permits   259,487   170,750   24,620   -   -     General government   849   500   55   -   -   -   -   -   -	CATEGORY	FY 2014-15 ACTUAL RIOR YEAR	FY 2015-16 REVISED BUDGET	FY 2015-16 ACTUAL 1ST QTR	ACTUAL YTD as % of Budget
Current taxes   \$   11,424,738   \$   13,940,240   \$   3,728,737     Delinquent taxes   (71,220)   6,750   (17,549)   -20     Penalty & interest   25,457   16,720   2,736   -     Non-property taxes:   -   -   -   -     Sales tax   13,038,912   12,305,000   3,158,222   -     Alcoholic beverage tax   1,176,643   870,000   -   -     Franchise / right-of-way use fees:   -   -   -   -     Electric franchise   1,539,971   1,500,000   467,897   -   -     Gas franchise   1539,387   650,000   158,542   -   -     Cable franchise   141,892   335,000   106,539   -   -     Business licenses and permits   6,850   5,000   (500)   -   -     Building and construction permits   259,487   170,750   24,620   -   -     Service fees:   -   -   -   -	Revenues:				
Delinquent taxes   (71,22)   6,750   (17,549)   -2     Penalty & interest   25,457   16,720   2,736   -     Sales tax   13,038,912   12,305,000   3,158,222   -     Alcoholic beverage tax   1,176,643   870,000   -   -     Franchise / right-of-way use fees:   -   -   -     Electric franchise   1,539,971   1,500,000   467,897   -     Gas franchise   273,320   190,000   -   -     Telecommunication access fees   593,387   650,000   158,542   -     Cable franchise   335,000   106,539   -   -     Business licenses and permits:   -   -   -     Business licenses and permits:   -   -   -     General government   849   500   55   -     Public safety   853,445   886,000   209,603   -     Urban development   3,830   3,000   -   -     Streets and sanitation   400,562 </td <td>Ad Valorem taxes:</td> <td></td> <td></td> <td></td> <td></td>	Ad Valorem taxes:				
Penalty & interest   25,457   16,720   2,736     Non-property taxes:   -   -   -     Sales tax   13,038,912   12,305,000   3,158,222   -     Alcoholic beverage tax   1,176,643   870,000   -   -     Franchise / right-of-way use fees:   -   -   -   -     Electric franchise   1,539,971   1,500,000   467,897   -   -     Gas franchise   273,320   190,000   -   -   -   -     Cable franchise   273,320   190,000   -   <	Current taxes	\$ 11,424,738	\$ 13,940,240	\$ 3,728,737	26.7%
Non-property taxes:   -     Sales tax   13,038,912   12,305,000   3,158,222   2     Alcoholic beverage tax   1,176,643   870,000   -   -     Franchise / right-of-way use fees:   -   -   -   -     Electric franchise   1,539,971   1,500,000   467,897   -   -     Gas franchise   273,320   190,000   -   -   -   -     Cable franchise   583,387   650,000   158,542   -   -   -   -     Cable franchise   414,892   335,000   106,539   -	Delinquent taxes	(71,220)	6,750	(17,549)	-260.0%
Sales tax   13,038,912   12,305,000   3,158,222   2     Alcoholic beverage tax   1,176,643   870,000   -   -     Franchise / right-of-way use fees:   -   -   -   -     Electric franchise   1,539,971   1,500,000   467,897   -   -     Gas franchise   273,320   190,000   -   -   -   -     Telecommunication access fees   593,387   650,000   158,542   -	Penalty & interest	25,457	16,720	2,736	16.4%
Alcoholic beverage tax 1,176,643 870,000 -   Franchise / right-of-way use fees: - -   Electric franchise 1,539,971 1,500,000 467,897 -   Gas franchise 273,320 190,000 - -   Telecommunication access fees 593,387 650,000 158,542 -   Cable franchise 414,892 335,000 106,539 -   Street rental fees 6,850 5,000 106,539 -   Licenses and permits: - - -   Building and construction permits 259,487 170,750 24,620   Building and construction permits 751,736 649,450 134,667 -   General government 849 500 55 -   Public safety 853,445 886,000 209,603 -   Urban development 3,830 3,000 - -   Streets and sanitation 400,562 382,600 77,213 -   Recreation 72,279 80,300 11,558 -   Interfund 230,000	Non-property taxes:			-	
Franchise / right-of-way use fees: -   Electric franchise 1,539,971 1,500,000 467,897 3   Gas franchise 273,320 190,000 - 3   Telecommunication access fees 593,387 650,000 158,542 3   Cable franchise 414,892 335,000 106,539 3   Street rental fees 6,850 5,000 (500) -   Licenses and permits: - - -   Business licenses and permits 259,487 170,750 24,620 -   Building and construction permits 751,736 649,450 134,667 -   Service fees: - - - - -   General government 849 500 55 - - -   Public safety 853,445 886,000 209,603 -	Sales tax	13,038,912	12,305,000	3,158,222	25.7%
Electric franchise   1,539,971   1,500,000   467,897   1     Gas franchise   273,320   190,000   -   1 </td <td>Alcoholic beverage tax</td> <td>1,176,643</td> <td>870,000</td> <td>-</td> <td>0.0%</td>	Alcoholic beverage tax	1,176,643	870,000	-	0.0%
Gas franchise   273,320   190,000   -     Telecommunication access fees   593,387   650,000   158,542   2     Cable franchise   414,892   335,000   106,539   2     Street rental fees   6,850   5,000   (500)   -     Licenses and permits:   -   -   -     Building and construction permits   259,487   170,750   24,620   -     Building and construction permits   751,736   649,450   134,667   2     Service fees:   -   -   -   -     General government   849   500   55   -     Public safety   853,445   886,000   209,603   2     Urban development   3,830   3,000   -   -     Streets and sanitation   400,562   382,600   77,213   2     Recreation   72,279   80,300   11,558   -     Interfund   230,000   230,000   86,863   3     Court fines   725,190 <td>Franchise / right-of-way use fees:</td> <td></td> <td></td> <td>-</td> <td></td>	Franchise / right-of-way use fees:			-	
Telecommunication access fees   593,387   650,000   158,542   2     Cable franchise   414,892   335,000   106,539   3     Street rental fees   6,850   5,000   (500)   -     Licenses and permits:   -   -   -     Business licenses and permits   259,487   170,750   24,620   -     Building and construction permits   751,736   649,450   134,667   -     Service fees:   -   -   -   -     General government   849   500   55   -     Public safety   853,445   886,000   209,603   -     Urban development   3,830   3,000   -   -     Streets and sanitation   400,562   382,600   77,213   -     Recreation   72,279   80,300   11,558   -     Interfund   230,000   230,000   86,863   -     Court fines   725,190   781,900   134,025   -     Interest earnings <td>Electric franchise</td> <td>1,539,971</td> <td>1,500,000</td> <td>467,897</td> <td>31.2%</td>	Electric franchise	1,539,971	1,500,000	467,897	31.2%
Cable franchise 414,892 335,000 106,539   Street rental fees 6,850 5,000 (500)   Licenses and permits: - -   Building and construction permits 259,487 170,750 24,620   Building and construction permits 751,736 649,450 134,667   Service fees: - - -   General government 849 500 55   Public safety 853,445 886,000 209,603 2   Urban development 3,830 3,000 - -   Streets and sanitation 400,562 382,600 77,213 2   Interfund 230,000 230,000 86,863 3   Court fines 725,190 781,900 134,025 5   Interest earnings 69,431 30,000 (180) -   Rental income 236,667 275,000 30,000 -   Other 65,597 58,905 146,482 2	Gas franchise	273,320	190,000	-	0.0%
Street rental fees   6,850   5,000   (500)   -     Licenses and permits:   - <t< td=""><td>Telecommunication access fees</td><td>593,387</td><td>650,000</td><td>158,542</td><td>24.4%</td></t<>	Telecommunication access fees	593,387	650,000	158,542	24.4%
Licenses and permits: -   Business licenses and permits 259,487 170,750 24,620   Building and construction permits 751,736 649,450 134,667 -   Service fees: - - - - -   General government 849 500 55 - <td>Cable franchise</td> <td>414,892</td> <td>335,000</td> <td>106,539</td> <td>31.8%</td>	Cable franchise	414,892	335,000	106,539	31.8%
Business licenses and permits   259,487   170,750   24,620     Building and construction permits   751,736   649,450   134,667   751     Service fees:   -	Street rental fees	6,850	5,000	(500)	-10.0%
Building and construction permits   751,736   649,450   134,667   2     Service fees:   - <td>Licenses and permits:</td> <td></td> <td></td> <td>-</td> <td></td>	Licenses and permits:			-	
Service fees:   -     General government   849   500   55     Public safety   853,445   886,000   209,603   209,60	Business licenses and permits	259,487	170,750	24,620	14.4%
General government   849   500   55     Public safety   853,445   886,000   209,603   20,603   20,000   86,863   200,000   200,000   200,000   200,000   200,000   200,000   200,000   200,000   200,000   200,000   200	Building and construction permits	751,736	649,450	134,667	20.7%
Public safety 853,445 886,000 209,603 209,603   Urban development 3,830 3,000 - -   Streets and sanitation 400,562 382,600 77,213 2   Recreation 72,279 80,300 11,558 -   Interfund 230,000 230,000 86,863 -   Court fines 725,190 781,900 134,025 -   Interest earnings 69,431 30,000 (180)   Rental income 236,667 275,000 30,000 -   Other 65,597 58,905 146,482 2	Service fees:			-	
Urban development 3,830 3,000 -   Streets and sanitation 400,562 382,600 77,213 2   Recreation 72,279 80,300 11,558 2   Interfund 230,000 230,000 86,863 2   Court fines 725,190 781,900 134,025   Interest earnings 69,431 30,000 (180)   Rental income 236,667 275,000 30,000   Other 65,597 58,905 146,482 2	General government	849	500	55	11.0%
Streets and sanitation 400,562 382,600 77,213 382,600 77,213 382,600 77,213 382,600 11,558 382,600 11,558 382,600 11,558 382,600 11,558 382,600 11,558 382,600 11,558 382,600 11,558 382,600 11,558 382,600 11,558 382,600 <td>Public safety</td> <td>853,445</td> <td>886,000</td> <td>209,603</td> <td>23.7%</td>	Public safety	853,445	886,000	209,603	23.7%
Recreation   72,279   80,300   11,558     Interfund   230,000   230,000   86,863   300     Court fines   725,190   781,900   134,025   300     Interest earnings   69,431   30,000   (180)     Rental income   236,667   275,000   30,000     Other   65,597   58,905   146,482   24	Urban development	3,830	3,000	-	0.0%
Interfund   230,000   230,000   86,863   3000     Court fines   725,190   781,900   134,025   134,025   134,025   10000   1000	Streets and sanitation	400,562	382,600	77,213	20.2%
Court fines 725,190 781,900 134,025   Interest earnings 69,431 30,000 (180)   Rental income 236,667 275,000 30,000   Other 65,597 58,905 146,482 24	Recreation	72,279	80,300	11,558	14.4%
Interest earnings   69,431   30,000   (180)     Rental income   236,667   275,000   30,000     Other   65,597   58,905   146,482   24	Interfund	230,000	230,000	86,863	37.8%
Rental income   236,667   275,000   30,000     Other   65,597   58,905   146,482   24	Court fines	725,190	781,900	134,025	17.1%
Other 65,597 58,905 146,482 24	Interest earnings	69,431	30,000	(180)	-0.6%
	Rental income	236,667	275,000	30,000	10.9%
Total Revenues   32,092,023   33,367,115   8,459,530	Other	65,597	58,905	146,482	248.7%
	Total Revenues	32,092,023	33,367,115	8,459,530	25%

CATEGORY	FY 2014-15 ACTUAL PRIOR YEAR	FY 2015-16 REVISED BUDGET	FY 2015-16 ACTUAL 1ST QTR	ACTUAL YTD as % of Budget
Expenditures:				
General Government:				
City manager	1,538,933	1,302,565	267,857	20.6%
Finance	1,008,993	1,231,286	225,971	18.4%
General services	679,165	666,310	169,951	25.5%
Municipal court	499,705	586,428	108,156	18.4%
Human resources	492,604	583,959	122,205	20.9%
Information technology	1,581,032	1,910,708	301,176	15.8%
Combined services	1,077,938	1,475,980	202,756	13.7%
Council projects	578,232	331,879	165,260	49.8%
Public safety:	-		-	
Police	8,610,726	8,520,606	1,851,655	21.7%
Emergency communications	1,377,265	1,318,483	277,992	21.1%
Fire	6,709,119	6,808,772	1,467,745	21.6%
Development services	1,086,232	1,211,637	202,212	16.7%
Property Standards	-	172,656	31,145	18.0%
Streets	1,801,462	2,060,482	245,617	11.9%
Parks and Recreation:	-		-	
Parks	3,103,605	3,463,320	979,986	28.3%
Recreation	1,646,110	1,652,493	342,495	20.7%
Other financing uses:	-		-	
Transfers	4,015,000	15,000	3,750	25.0%
Total Expenditures	35,806,121	33,312,564	6,965,929	20.9%
Net Change in Fund Balance	(3,714,098)	54,551	1,493,601	
Fund Balance at Beginning of Year	16,130,096	12,415,998	12,415,998	37.3%
Fund Balance at End of Year	\$ 12,415,998	\$ 12,470,549	\$ 13,909,599	199.7%

#### TOWN OF ADDISON

HOTEL FUND

		ACTUAL REVI		Y 2015-16 REVISED	FY 2015-16 ACTUAL	ACTUAL YTD as %
CATEGORY	PI	RIOR YEAR		BUDGET	1ST QTR	of Budget
Revenues:						
Hotel/Motel occupancy taxes	\$	5,512,956	\$	5,500,000	1,418,852	25.8%
Proceeds from special events		1,028,501		2,045,717	10,782	0.5%
Conference centre rental		624,661		630,000	152,490	24.2%
Visit Addison rental		253,463		-	-	0.0%
Theatre centre rental		148,418		122,290	39,352	32.2%
Interest and miscellaneous		19,723		10,000	4,775	47.8%
Total Revenues		7,587,722		8,308,007	1,626,252	19.6%
Expenditures:						
Visitor services		-		-	-	0.0%
Visit Addison		765,399		400,000	12,573	3.1%
Conference centre		872,628		1,216,466	235,231	19.3%
Marketing		2,279,420		972,224	81,348	8.4%
Special events		957,729		2,529,296	262,771	10.4%
Performing arts		542,065		581,385	317,403	54.6%
General hotel operations		36,304		107,263	17,806	16.6%
Other financing uses:		-			-	
Transfer to debt serv & ED funds		1,211,082		1,257,124	314,281	25.0%
Total Expenditures		6,664,627		7,063,758	1,241,412	17.6%
Net Change in Fund Balance		923,095		1,244,248	384,840	
Fund Balance at Beginning of Year		1,194,674		2,117,769	2,117,769	30.0%
Fund Balance at End of Year	\$	2,117,769	\$	3,362,017	\$ 2,502,609	201.6%

#### **TOWN OF ADDISON**

ECONOMIC DEVELOPMENT FUND

FY 2016 QUARTERLY STATEMENT OF REVENUES AND EXPENDITURES COMPARED TO BUDGET

With Comparative Information from Prior Fiscal Year

CATEGORY		FY 2014-15 ACTUAL PRIOR YEAR	FY 2015-16 REVISED BUDGET	FY 2015-16 ACTUAL 1ST QTR	ACTUAL YTD as % of Budget
Revenues:					
Ad Valorem taxes:					
Current taxes	\$	973.607	\$ 998.800	265,533	26.6%
Delinquent taxes	Ŷ	(6,062)	¢ 666,666 480	(1,256)	-261.6%
Penalty & interest		2,169	1,190	158	13.3%
Business license fee		68,838	70,000	700	1.0%
Interest income and other		3,400	10,200	829	8.1%
Transfers from General/Hotel Fund		515,282	560,524	140,131	25.0%
Total Revenues		1,557,234	1,641,194	406,095	24.7%
Expenditures:					
Personnel services		353,523	381,809	87,455	22.9%
Supplies		20,854	29,700	4,112	13.8%
Maintenance		62,447	50,541	13,774	27.3%
Contractual services		824,881	1,198,076	133,014	11.1%
Capital replacement/lease		19,148	25,581	6,395	25.0%
Total Expenditures		1,280,853	1,685,707	244,751	14.5%
Net Change in Fund Balance		276,381	(44,513)	161,344	
Fund Balance at Beginning of Year		477,233	753,614	753,614	44.7%
Fund Balance at End of Year	\$	753,614	\$ 709,101	\$ 914,958	373.8%

#### AIRPORT FUND

CATEGORY	FY 2014-15 ACTUAL PRIOR YEAR	FY 2015-16 REVISED BUDGET	FY 2015-16 ACTUAL 1ST QTR	ACTUAL YTD as % of Budget
Operating Revenues:				
Operating grants	\$ 1,201	\$ 50,000	48,140	96.3%
Fuel flowage fees	829,044	791,680	212,024	26.8%
Rental	4,622,387	4,234,732	1,065,920	25.2%
User fees	61,379	161,250	27,112	16.8%
Other income	13,588	-	80,149	0.0%
Total Operating Revenues:	 5,527,599	5,237,662	1,433,345	27.4%
Operating Expenses:				
Town - Personnel services	315,510	361,152	72,567	20.1%
Town - Supplies	58,326	41,000	1,457	3.6%
Town - Maintenance	88,270	112,910	24,052	21.3%
Town - Contractual services	560,906	172,990	56,373	32.6%
Town - Capital Replacement/Lease	-	19,160	4,790	25.0%
Grant - Maintenance	-	100,000	-	0.0%
Operator - Operations and maintenance	2,426,776	3,004,748	816,660	27.2%
Operator - Service contract	 396,971	413,301	164,118	39.7%
Total Operating Expenses:	3,846,759	4,225,261	1,140,017	27.0%
Operating Income/(Loss) (excluding depreciation)	1,680,840	1,012,401	293,328	
Non-Operating revenues (expenses):				
Interest earnings	-	5,000	5,184	103.7%
Principal & interest on debt, fiscal fees & other	(583,766)	(587,691)	(735)	0.1%
Capital grants	-	-	-	0.0%
Capital outlay	 (422,202)	(122,000)	-	0.0%
Net Total Non-Operating revenues (expenses):	(1,005,968)	(704,691)	4,449	-0.6%
Net Change to Working Capital	674,872	307,710	297,777	
Working Capital at Beginning of Year	 2,211,555	2,886,427	2,886,427	
Working Capital at End of Year	\$ 2,886,427	\$ 3,194,137	\$ 3,184,204	

#### UTILITY FUND

CATEGORY	F	FY 2014-15 ACTUAL PRIOR YEAR	FY 2015-16 REVISED BUDGET	FY 2015-16 ACTUAL 1ST QTR	ACTUAL YTD as % of Budget	
Operating revenues:						
Water sales	\$	5,678,134	\$ 5,758,909	1,154,126	20.0%	
Sewer charges	Ť	4,428,030	4,524,621	792,536	17.5%	
Tap fees		12,580	7,000	10,750	153.6%	
Penalties		64,949	75,000	25,426	33.9%	
Other Income/(Expenses)		(7,107)	15,000	-	0.0%	
Total Operating Revenues:		10,176,586	10,380,530	1,982,838	19.1%	
Operating expenses:						
Water purchases		2,895,316	3,459,088	281,495	8.1%	
Wastewater treatment		2,393,235	2,298,729	455,324	19.8%	
Utility operations		2,456,051	3,419,430	610,429	17.9%	
Total Operating Expenses:		7,744,602	9,177,247	1,347,247	14.7%	
Operating Income/(Loss) (excluding depreciation)		2,431,984	1,203,284	635,591		
Non-Operating revenues (expenses):						
Debt proceeds		-	-	-		
Interest earnings and other		-	(110,510)	(9,715)	8.8%	
Principal and interest on debt, fiscal fees & other		(1,048,690)	(1,091,014)	-	0.0%	
Capital outlay		(2,416,348)	(3,427,164)	(93,443)	2.7%	
Net Total Non-Operating revenues (expenses):		(3,465,038)	(4,628,688)	(103,158)	2.2%	
Net Change to Working Capital		(1,033,054)	(3,425,405)	532,433		
Working Capital at Beginning of Year		11,810,139	10,777,085	10,777,085		
Working Capital at End of Year	\$	10,777,085	\$ 7,351,680	\$ 11,309,518		

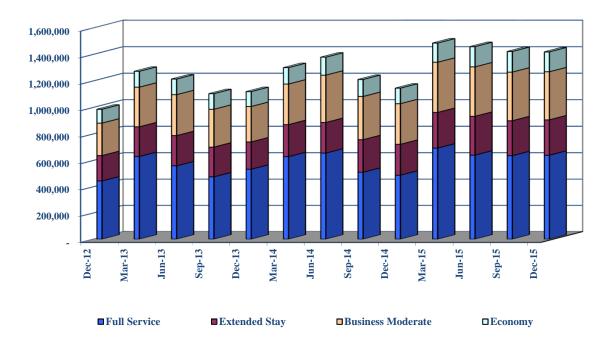
#### STORM WATER UTILITY FUND

CATEGORY	Y 2014-15 ACTUAL RIOR YEAR	R	2015-16 EVISED BUDGET	FY 2015-16 ACTUAL 1ST QTR	ACTUAL YTD as % of Budget	
Operating revenues:						
Drainage Fees	\$ 1,729,899	\$	1,773,900	342,795	19.3%	
Total Operating Revenues:	 1,729,899		1,773,900	342,795	19.3%	
Operating expenses						
Personnel services	72,260		105,614	12,090	11.4%	
Supplies	947		12,700	82	0.6%	
Maintenance	55,583		186,500	4,594	2.5%	
Contractual services	 435,720		247,475	23,743	9.6%	
Total Operating Expenses:	564,510		552,289	40,510	7.3%	
Operating Income/(Loss) (excluding depreciation)	1,165,389		1,221,611	302,285		
Non-Operating revenues (expenses):						
Debt proceeds	-		-	-	0.0%	
Interest earnings and other	35,869		5,000	12,032	240.6%	
Interest and principal on debt, fiscal fees & other	(545,066)		(544,716)	-	0.0%	
Capital outlay	 (128,721)		(5,070,000)	-	0.0%	
Net Total Non-Operating revenues (expenses):	(637,918)		(5,609,716)	12,032	-0.2%	
Net Change to Working Capital	527,471		(4,388,105)	314,317		
Working Capital at Beginning of Year	 9,340,431		9,867,902	9,867,902		
Working Capital at End of Year	\$ 9,867,902	\$	5,479,797	5 10,182,219		

#### TOWN OF ADDISON HOTEL OCCUPANCY TAX COLLECTION

Hotels By Service Type for the Quarter and Year-to-Date Ended December 31, 2015
With Comparative Information from Prior Fiscal Year

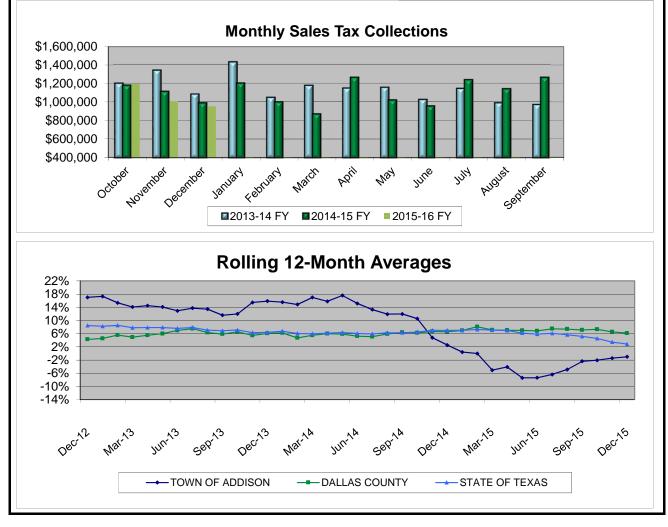
-			-	_				
		oms	Oct -		16 to 15	YTD F		16 to 15
l	Number	Percentage	Amount	Percentage	% Diff.	Amount	Percentage	% Diff.
Full Service			• • • • • • • • •	4704	4.004	• • • • • • • •	4704	<b>.</b>
Marriott Quorum	547	14%	+, -	17%	10%	+, -	17%	-3%
Intercontinental	528	13%	241,592	17%	10%	241,592	17%	3%
Crowne Plaza	428	11%	158,181	11%	12%	158,181	11%	7%
-	1,503	38%	639,527	45%		639,527	45%	
Extended Stay								
Budget Suites	344	9%	4,394	0%	-36%	4,394	0%	2%
Hawthorne Suites	70	2%	18,944	1%	13%	18,944	1%	0%
Marriott Residence	150	4%	55,735	4%	16%	55,735	4%	17%
Summerfield Suites	132	3%	61,106	4%	11%	61,106	4%	8%
Homewood Suites	120	3%	52,945	4%	8%	52,945	4%	12%
Springhill Suites	159	4%	73,673	5%	12%	73,673	5%	16%
	975	25%	266,797	19%		266,797	19%	
Business Moderate								
Marriott Courtyard Quorum	176	4%	89,389	6%	13%	89,389	6%	7%
LaQuinta Inn	170	4 % 4%	52,803	0 % 4%	39%	52.803	4%	31%
Marriott Courtyard Proton	145	4%	63,118	4 % 4%	33%	63,118	4%	31%
Radisson - Addison	145	4 %	43,389	4 %	33 <i>%</i> 16%	43,389	4 % 3%	39 <i>%</i> 10%
Hilton Garden Inn	96	2%	43,389	3 % 4%	20%	50,205	3 % 4%	16%
Holiday Inn - Arapaho	101	3%	36,697	4 %	20 % 30%	36,697	4 % 3%	35%
Best Western Plus	84	2%	27,135	3 % 2%	30%	27,135	3 % 2%	35 <i>%</i> 11%
Best Western Flus	855	2%	362,736	2%	30%	362,736	2%	1170
-	000	2270	302,730	20%		302,730	20%	
Economy								
Motel 6	124	3%	26,870	2%	8%	26,870	2%	8%
Hampton Inn	158	4%	65,205	5%	16%	65,205	5%	11%
Red Roof Inn	104	3%	22,060	2%	33%	22,060	2%	30%
Comfort Suites	78	2%	26,315	2%	9%	26,315	2%	-2%
Super 8	71	2%	9,342	1%	36%	9,342	1%	18%
Best Value	60	2%	-	0%	33%	-	0%	20%
	595	15%	149,792	11%		149,792	11%	
TOTAL	3,928	100%	\$ 1,418,852	100%		\$ 1,418,852	100%	



### **TOWN OF ADDISON**

Schedule of Sales Tax Collections and Related Analyses For the period ending December 31, 2015

TOWN OF ADDISON								DALLAS COUNTY STATE OF TEXAS					
							nge from	% Change from					
						nge from		•					
	2015-16 Collections				Prio	r Year	Prio	r Year	Prior Year				
	Monthly Cumulative			Monthly	Cumulative	Monthly	Cumulative	Monthly	Cumulative				
October	\$ 1,197	786	\$	1,197,786	1.7%	1.7%	8.4%	8.4%	1.8%	1.8%			
November	1,008,	587		2,206,373	-9.3%	-3.6%	1.1%	4.9%	-2.4%	-0.2%			
December	951,	849		3,158,222	-3.7%	-3.7%	4.1%	4.7%	0.0%	-0.1%			
January		-		-	-	-	-	-	-	-			
February		-		-	-	-	-	-	-	-			
March		-		-	-	-	-	-	-	-			
April		-		-	-	-	-	-	-	-			
May		-		-	-	-	-	-	-	-			
June		-		-	-	-	-	-	-	-			
July		-		-	-	-	-	-	-	-			
August		-		-	-	-	-	-	-	-			
September		-		-	-	-	-	-	-	-			
Budget 15-16	Budget 15-16: \$ 12,305,000												
Projected Yea				12,305,000									



Compiled: 2/11/2016

#### COLLATERAL SUMMARY

The first and most important objective for public funds investments is safety of assets. Therefore, all non-government security investments and bank accounts in excess of FDIC coverage must be secured by collateral. The bank balances and investments are monitored on a regular basis for appropriate coverage by marking the collateral to market. Collateral levels are adjusted to secure the varying levels of receipts throughout the fiscal year.

Town of Addison Collateral Analysis Demand Deposit Cash December 31, 2015

	Pledged							Ending							
Pledging	Safekeeping	Account	Security		Security Marke		Market		FDIC		Bank		Difference		
Institution	Location	Title	Description	Par Value		Par Value Value		Value Insurance		Balance		0	ver(Under)		
Frost Bank	Federal Reserve	Operating	U.S. Treas. due 8/31/21	\$	395,000	\$	395,926								
Frost Bank	Federal Reserve	Operating	U.S. Treas. due 8/31/19		988,000		990,007								
Frost Bank	Federal Reserve	Operating	GNMA due 9/15/2024		583,841		620,471								
Frost Bank	Federal Reserve	Operating	GNMA due 9/15/2024		1,071,332		1,138,545								
Frost Bank	Federal Reserve	Operating	GNMA due 9/15/2024		1,800,847		1,913,829								
Frost Bank	Federal Reserve	Operating	GNMA due 9/15/2024		655,875		697,024								
		-		\$	5,494,895	\$	5,755,801	\$	250,000	\$	4,225,697	\$	1,780,104		