# ADDISON FINANCE

# Department of Finance Quarterly Review

For the Period Ended March 31, 2022

Town of Addison

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To: Wes Pierson, City Manager

From: Steven Glickman, Chief Financial Officer

Re: Second Quarter Financial Review

#### Date: 5/16/2022

This is the second quarter report for the 2021-2022 fiscal year. Revenues and expenditures reflect activity from January 1, 2022 through March 31, 2022 or 50 percent of the fiscal year.

#### **GENERAL FUND**

- Fiscal year-to-date revenue totals \$32.5 million, which is 79.7 percent of the overall budget amount. Sales tax collections are at 60.6 percent of the fiscal year 2022 budget. Alcoholic beverage tax collections are at 53.0 percent of the fiscal year 2022 budget.
- Fiscal year-to-date expenditures and transfers total approximately \$18.7 million, which is 45.8 percent of budget. All departments are on pace with or below their respective budgets for fiscal year 2022.

#### **HOTEL FUND**

- Revenues through the second quarter total approximately \$2.0 million, 27.6 percent of the fiscal year 2022 budget. Hotel occupancy tax collections are 42.0 percent of budget for six months of collections. Collections have not been received by all hoteliers for the quarter. Proceeds from Special Events are below budget due to timing of events; all significant events occur between May and September.
- Hotel Fund expenditures of \$1.6 million are 26.5 percent of budget, and slightly more than this time a year ago. Performing Arts expenditures are at 99.6 percent due to the full payment of the Water Tower Theater primary grant. Special events expenditures are at 5.7 percent due to timing of events.

#### AIRPORT FUND

- Operating revenue through the second quarter total approximately \$3.3 million or 46.1 percent of the fiscal year 2022 budget.
- > Operating expenses total \$2.5 million, or 48.3 percent of fiscal year 2022 budget.
- > Total year-to-date operating income for the Airport Fund is \$617 thousand.

#### **UTILITY FUND**

- Operating revenue through the second quarter totals \$6.9 million, or 47.6 percent of the fiscal year 2022 budget. Water revenues for six months are at 47.8 percent of the fiscal year 2022 budget. There is heavy seasonality with water revenue. The year-to-date revenue and percent of budget is in line with the prior year.
- Operating expenses through the second quarter total approximately \$7.5 million, or 50.9 percent of the fiscal year 2022 budget. The percentage to budget is driven by our debt service payment, which is made in the second quarter of the fiscal year. Water wholesale purchases and wastewater treatment expenses are more than this time a year ago due to the timing of payment for these services.

#### **STORMWATER FUND**

- Operating revenue through the second quarter total \$1.3 million, or 51.9 percent of the fiscal year 2022 budget. Drainage fee revenue is for six months of the fiscal year.
- Operating expenses through the second quarter total approximately \$803 thousand, or 49.3 percent of the fiscal year 2022 budget. The percentage to budget is driven by our debt service payment, which is made in the second quarter of the fiscal year.

| Executive Dashboard - 2nd Quarter, 2022 Fiscal Year                             |          |  |  |  |  |
|---|----------|--|--|--|--|
| Financial Indicators  |          |  |  |  |  |
| Positive variance compared to historical trends                                 | Positive |  |  |  |  |
| Negative variance of 3%-5% and more than \$50,000 compared to historical trends | Warning  |  |  |  |  |
| Negative variance of >5% and more than \$50,000 compared to historical trends   | Negative |  |  |  |  |

| Key Revenue Sources                            | FY2022<br>Budget | Actual through<br>3/31/22 | % Annual<br>Budget    |
|--|------------------|---------------------------|-----------------------|
| Ad Valorem Taxes - General Fund                | \$ 20,037,826    | \$ 20,501,158             | 102.31%               |
| Non-Property Taxes - General Fund              | 14,900,000       | 8,942,232                 | 60.01%                |
| Hotel Tax                                      | 4,155,000        | 1,743,337                 | 41.96% <sup>(1)</sup> |
| Franchise Fees - General Fund                  | 2,105,000        | 1,196,554                 | 56.84%                |
| Service/Permitting/License Fees - General Fund | 3,108,670        | 1,424,170                 | 45.81%                |
| Fines and Penalties - All Funds                | 320,000          | 176,905                   | 55.28%                |
| Special Event Revenue - Hotel Fund             | 1,155,500        | 266,736                   | 23.08% <sup>(2)</sup> |
| Fuel Flowage Fees - Airport Fund               | 1,026,272        | 727,124                   | 70.85%                |
| Water and Sewer Charges - Utility Fund         | 14,239,755       | 6,788,099                 | 47.67%                |

| Key Expenditures     | FY2022<br>Budget | Actual through<br>3/31/22 | % Annual<br>Budget |  |  |
|----------------------|------------------|---------------------------|--------------------|--|--|
| General Fund         | \$<br>40,731,996 | \$ 18,677,008             | 45.85%             |  |  |
| Hotel Fund           | 5,957,833        | 1,576,469                 | 26.46%             |  |  |
| Economic Development | 2,010,012        | 614,979                   | 30.60%             |  |  |
| Airport Operations   | 5,199,386        | 2,512,047                 | 48.31%             |  |  |
| Utility Operations   | 14,676,255       | 7,493,122                 | 51.06%             |  |  |

<sup>(1)</sup> Hotel tax revenue has not been collected from all hoteliers <sup>(2)</sup> Special Events are low due to the timing of events

# Executive Dashboard - 2nd Quarter, 2022 Fiscal Year

# **Staffing Indicators**

| Separations - Benefitted Positions |                        |                        |                  |        |  |  |  |
|------------------------------------|------------------------|------------------------|------------------|--------|--|--|--|
|                                    | 01                     | 1/2022-03/2022         |                  | FY2022 |  |  |  |
| Department                         | Part-Time<br>Positions | Full-time<br>positions | Total 2nd<br>Qtr | YTD    |  |  |  |
| Airport                            | 0                      | 0                      | 0                | 0      |  |  |  |
| City Manager                       | 0                      | 1                      | 1                | 1      |  |  |  |
| Conference Centre                  | 0                      | 0                      | 0                | 0      |  |  |  |
| Development Services               | 0                      | 1                      | 1                | 1      |  |  |  |
| Finance                            | 0                      | 1                      | 1                | 2      |  |  |  |
| Fire                               | 0                      | 1                      | 1                | 1      |  |  |  |
| General Services                   | 0                      | 0                      | 0                | 0      |  |  |  |
| Human Resources                    | 0                      | 1                      | 1                | 2      |  |  |  |
| Information Technology             | 0                      | 0                      | 0                | 0      |  |  |  |
| Public Works                       | 0                      | 3                      | 3                | 4      |  |  |  |
| Marketing &<br>Communications      | 0                      | 0                      | 0                | 0      |  |  |  |
| Municipal Court                    | 0                      | 0                      | 0                | 0      |  |  |  |
| Parks                              | 0                      | 4                      | 4                | 5      |  |  |  |
| Police                             | 0                      | 3                      | 3                | 5      |  |  |  |
| Recreation                         | 3                      | 1                      | 4                | 4      |  |  |  |
| Special Events                     | 0                      | 1                      | 1                | 1      |  |  |  |
| Streets                            | 0                      | 0                      | 0                | 1      |  |  |  |
| Grand Total                        | 3                      | 17                     | 20               | 27     |  |  |  |

### **Personnel Information:**

| New Hires - Benefitted Positions |                        |                |    |        |  |  |  |  |
|----------------------------------|------------------------|----------------|----|--------|--|--|--|--|
|                                  | 01                     | 1/2022-03/2022 | 2  | FY2022 |  |  |  |  |
| Department                       | Part-Time<br>Positions |                |    |        |  |  |  |  |
| Airport                          | 0                      | 0              | 0  | 0      |  |  |  |  |
| City Manager                     | 0                      | 0              | 0  | 0      |  |  |  |  |
| Conference Centre                | 0                      | 0              | 0  | 0      |  |  |  |  |
| Development Services             | 0                      | 0              | 0  | 1      |  |  |  |  |
| Finance                          | 0                      | 1              | 1  | 1      |  |  |  |  |
| Fire                             | 0                      | 0              | 0  | 0      |  |  |  |  |
| General Services                 | 0                      | 0              | 0  | 0      |  |  |  |  |
| Human Resources                  | 0                      | 2              | 2  | 2      |  |  |  |  |
| Information Technology           | 0                      | 1              | 1  | 1      |  |  |  |  |
| Public Works                     | 0                      | 1              | 1  | 2      |  |  |  |  |
| Marketing &<br>Communications    | 0                      | 0              | 0  | 0      |  |  |  |  |
| Municipal Court                  | 0                      | 0              | 0  | 0      |  |  |  |  |
| Parks                            | 0                      | 2              | 2  | 5      |  |  |  |  |
| Police                           | 0                      | 0              | 0  | 3      |  |  |  |  |
| Recreation                       | 1                      | 1              | 2  | 3      |  |  |  |  |
| Special Events                   | 0                      | 1              | 1  | 1      |  |  |  |  |
| Streets                          | 0                      | 0              | 0  | 5      |  |  |  |  |
| Grand Total                      | 1                      | 9              | 10 | 24     |  |  |  |  |

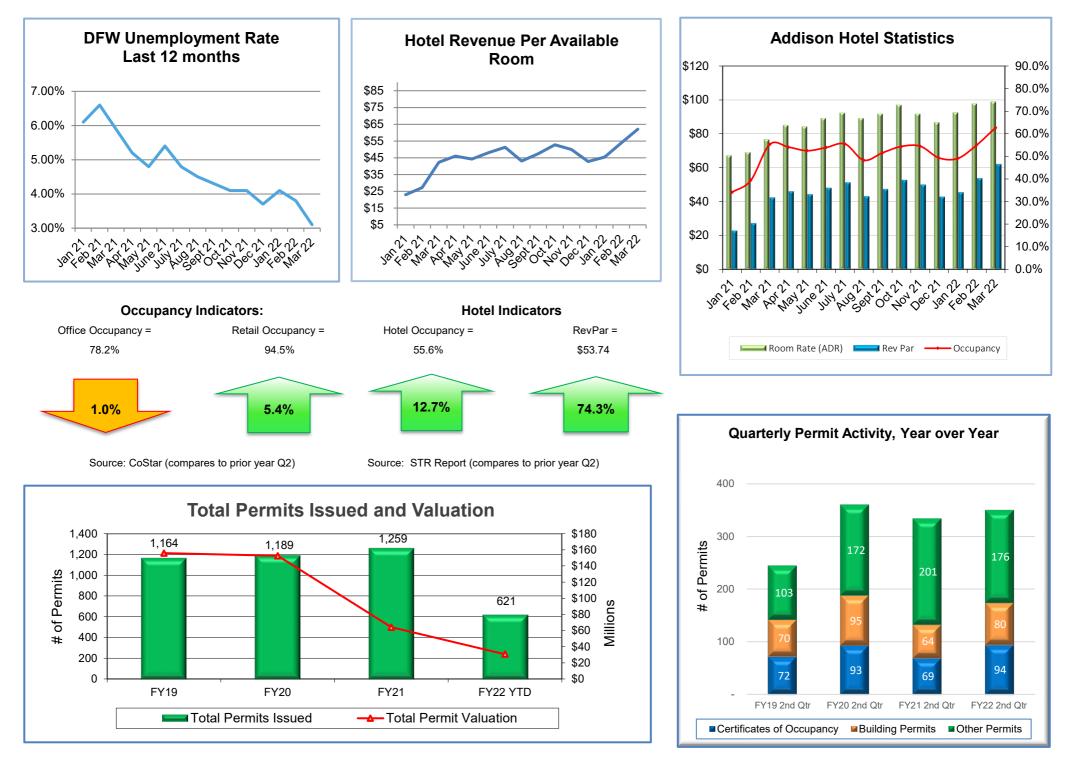
| Public Safety<br>Sworn Positions | Budgeted<br>FY 2022 | Filled<br>Positions | Percent<br>Filled |
|----------------------------------|---------------------|---------------------|-------------------|
| Police                           | 66                  | 66                  | 100%              |
| Fire <sup>(1)</sup>              | 56                  | 56                  | 100%              |

<sup>(1)</sup> FY2022 budget includes 56 budgeted sworn positions plus overfill of 1 Firefighter (F3) position

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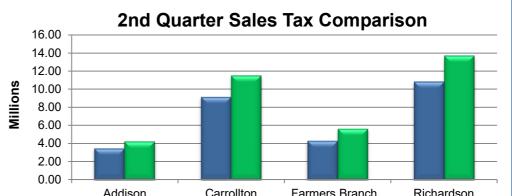
## **Executive Dashboard - 2nd Quarter, 2022 Fiscal Year**

**Economic Indicators** 



#### **Economic Development Incentives:**

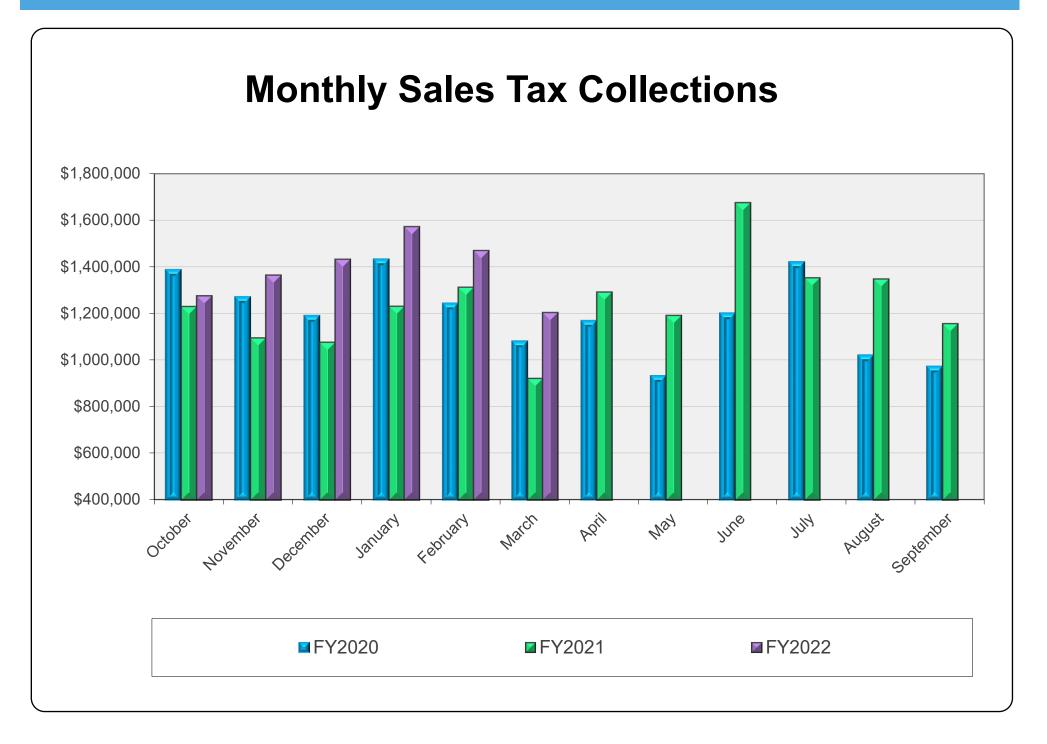
| Executed   | Amount Paid | Total Incentives |
|------------|-------------|------------------|
| Agreements | FY22        | Committed        |
| 7          | \$0         | \$747,030        |



| (22% increase) | (26% increase) | (30% increase) | (26% increase) |
|----------------|----------------|----------------|----------------|
| [              | ■FY2021 ■      | FY2022         |                |

**Executive Dashboard - 2nd Quarter, 2022 Fiscal Year** 

**Sales Tax Information** 



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#### **TOWN OF ADDISON** GENERAL FUND FY2022 QUARTERLY STATEMENT OF REVENUES AND EXPENDITURES COMPARED TO BUDGET With Comparative Information from Prior Fiscal Year

| CATEGORY                           | PRIOR YEAR    |               | ACTUAL        | ACTUAL        | YTD as %  |
|------------------------------------|---------------|---------------|---------------|---------------|-----------|
|                                    |               | BUDGET        | 2ND QTR       | YTD           | of Budget |
| Revenues:                          |               |               |               |               |           |
| Ad Valorem taxes:                  |               |               |               |               |           |
| Current taxes                      | \$ 20,276,338 | \$ 20,139,186 | \$ 14,951,456 | \$ 20,506,785 | 101.8%    |
| Delinquent taxes                   | (159,726)     | (151,360)     | 25,998        | (41,949)      | 27.7%     |
| Penalty & interest                 | 55,882        | 50,000        | 30,576        | 36,322        | 72.6%     |
| Non-property taxes:                |               |               |               | _             |           |
| Sales tax                          | 14,881,277    | 13,700,000    | 4,239,023     | 8,305,686     | 60.6%     |
| Alcoholic beverage tax             | 1,084,108     | 1,200,000     | 315,365       | 636,546       | 53.0%     |
| Franchise / right-of-way use fees: |               |               |               |               |           |
| Electric franchise                 | 1,422,617     | 1,525,000     | 331,798       | 768,406       | 50.4%     |
| Gas franchise                      | 185,638       | 200,000       | 268,817       | 268,817       | 134.4%    |
| Telecommunication access fees      | 211,969       | 250,000       | 46,463        | 95,548        | 38.2%     |
| Cable franchise                    | 126,482       | 130,000       | 31,583        | 63,783        | 49.1%     |
| Street rental fees                 | -             | -             | -             | -             | 0.0%      |
| icenses and permits:               |               |               |               |               |           |
| Business licenses and permits      | 175,825       | 129,700       | 34,535        | 61,660        | 47.5%     |
| Building and construction permits  | 649,082       | 960,400       | 184,281       | 340,152       | 35.4%     |
| ntergovernmental                   | 1,000,000     | -             | 3,982         | 3,982         | 0.0%      |
| Service fees:                      |               |               |               |               |           |
| General government                 | -             | -             | -             | -             | 0.0%      |
| Public safety                      | 880,482       | 1,006,500     | 277,424       | 567,300       | 56.4%     |
| Urban development                  | 39,719        | 47,200        | 11,575        | 23,885        | 50.6%     |
| Streets and sanitation             | 465,739       | 455,700       | 108,402       | 195,803       | 43.0%     |
| Recreation                         | 29,903        | 70,300        | 7,683         | 15,935        | 22.7%     |
| Interfund                          | 410,431       | 438,870       | 109,718       | 219,435       | 50.0%     |
| Court fines                        | 163,408       | 245,000       | 61,749        | 113,366       | 46.3%     |
| nterest earnings                   | 21,569        | 100,000       | 38,694        | 61,925        | 61.9%     |
| Rental income                      | 7,900         | 8,000         | 1,870         | 3,770         | 47.1%     |
| Dther                              | 282,410       | 255,500       | 86,678        | 218,773       | 85.6%     |
| Fotal Revenues                     | 42,211,054    | 40,759,996    | 21,167,668    | 32,465,930    | 79.7%     |

<sup>(1)</sup> Represents prior year tax payment refunds



#### **TOWN OF ADDISON** GENERAL FUND FY2022 QUARTERLY STATEMENT OF REVENUES AND EXPENDITURES COMPARED TO BUDGET With Comparative Information from Prior Fiscal Year

|                                   | FY 2020-21           | FY 2021-22        | FY 2021-22        | FY 2021-22    | ACTUAL                |
|-----------------------------------|----------------------|-------------------|-------------------|---------------|-----------------------|
| CATEGORY                          | ACTUAL<br>PRIOR YEAR | REVISED<br>BUDGET | ACTUAL<br>2ND QTR | ACTUAL<br>YTD | YTD as %<br>of Budget |
| Expenditures:                     | FRIOR TEAR           | BODGET            | ZNDQIK            |               | of Budget             |
| General Government:               |                      |                   |                   |               |                       |
| City Secretary                    | 208,900              | 221,275           | 50,563            | 95,719        | 43.3%                 |
| City Manager                      | 1,233,580            | 1,204,501         | 229,741           | 584,421       | 48.5%                 |
| Finance                           | 1,821,579            | 1,764,710         | 387,207           | 818,186       | 46.4%                 |
| General Services                  | 1,182,474            | 756,057           | 174,472           | 348,861       | 46.1%                 |
| Municipal Court                   | 646,454              | 712,737           | 143,454           | 356,839       | 50.1%                 |
| Human Resources                   | 670,310              | 740,209           | 149,471           | 302,350       | 40.8%                 |
| Information Technology            | 1,897,336            | 2,257,050         | 449,372           | 917,984       | 40.7%                 |
| Combined Services                 | 1,073,544            | 1,362,400         | 168,164           | 467,291       | 34.3%                 |
| Council Projects                  | 312,168              | 245,981           | 20,936            | 187,868       | 76.4%                 |
| Public Safety:                    |                      |                   |                   |               |                       |
| Police                            | 10,288,614           | 10,546,045        | 2,373,272         | 4,967,726     | 47.1%                 |
| Emergency Communications          | 1,392,567            | 1,594,245         | 368,644           | 1,192,246     | 74.8%                 |
| Fire                              | 8,705,865            | 9,086,845         | 2,077,284         | 4,404,733     | 48.5%                 |
| Development Services              | 1,560,348            | 1,807,604         | 363,038           | 781,193       | 43.2%                 |
| Streets                           | 1,951,588            | 2,136,422         | 345,433           | 629,649       | 29.5%                 |
| Parks and Recreation:             | ,                    | , ,               | ,                 | ,             |                       |
| Parks                             | 4,066,372            | 4,505,219         | 883,323           | 2,007,593     | 44.6%                 |
| Recreation                        | 1,629,169            | 1,790,696         | 312,553           | 614,349       | 34.3%                 |
| Other financing uses:             |                      |                   |                   |               |                       |
| Transfers to other funds          | 3,460,950            | -                 | -                 | -             | 0.0%                  |
| Total Expenditures                | 42,101,818           | 40,731,996        | 8,496,927         | 18,677,008    | 45.9%                 |
| Net Change in Fund Balance        | 109,236              | 28,000            | 12,670,740        | 13,788,922    |                       |
| Fund Balance at Beginning of Year | 20,134,439           | 20,243,675        |                   | 20,243,675    |                       |
| Fund Balance at End of Year       | \$ 20,243,675        | \$ 20,271,675     |                   | \$ 34,032,597 |                       |

<sup>(1)</sup> Includes primary NPO grant payment for non-profit grant funding

<sup>(2)</sup> NTECC operations contribution for 3rd quarter posted in period 6



#### **TOWN OF ADDISON** HOTEL FUND FY2022 QUARTERLY STATEMENT OF REVENUES AND EXPENDITURES COMPARED TO BUDGET With Comparative Information from Prior Fiscal Year

| CATEGORY                              | AC  | FY 2020-21<br>ACTUAL<br>PRIOR YEAR |    | ACTUAL REVISE |    | Y 2021-22<br>REVISED<br>BUDGET | FY 2021-22<br>ACTUAL<br>2ND QTR |           | FY 2021-22<br>ACTUAL<br>YTD |  | ACTUAL<br>YTD as %<br>of Budget |
|---------------------------------------|-----|------------------------------------|----|---------------|----|--------------------------------|---------------------------------|-----------|-----------------------------|--|---------------------------------|
| Revenues:                             |     |                                    |    |               |    |                                |                                 |           |                             |  |                                 |
| Hotel/Motel occupancy taxes           | \$2 | ,523,560                           | \$ | 4,155,000     | \$ | 913,221                        | \$                              | 1,743,337 | 42.0% <sup>(1)</sup>        |  |                                 |
| Proceeds from special events          |     | 897,005                            |    | 1,155,500     |    | 163,707                        |                                 | 266,736   | 23.1% <sup>(2)</sup>        |  |                                 |
| Rental income                         |     | 86,403                             |    | 85,000        |    | 13,630                         |                                 | 30,972    | 36.4%                       |  |                                 |
| Interest and miscellaneous            | 1   | ,072,594                           |    | 2,024,836     |    | 3,637                          |                                 | 6,813     | 0.3%                        |  |                                 |
| Total Revenues                        | 4   | ,579,563                           |    | 7,420,336     |    | 1,094,194                      |                                 | 2,047,858 | 27.6%                       |  |                                 |
| Expenditures:                         |     |                                    |    |               |    |                                |                                 |           |                             |  |                                 |
| Addison theatre centre                |     | 261,323                            |    | 275,208       |    | 55,824                         |                                 | 105,660   | 38.4%                       |  |                                 |
| Conference centre                     |     | 242,199                            |    | 212,138       |    | 31,014                         |                                 | 80,073    | 37.7%                       |  |                                 |
| General hotel operations              |     | 23,085                             |    | 198,129       |    | 47,557                         |                                 | 80,565    | 40.7%                       |  |                                 |
| Marketing                             |     | 859,612                            |    | 1,139,905     |    | 132,010                        |                                 | 288,341   | 25.3%                       |  |                                 |
| Performing arts                       |     | 375,989                            |    | 329,089       |    | 100,000                        |                                 | 327,839   | 99.6% <sup>(3)</sup>        |  |                                 |
| Special events                        |     | 866,347                            |    | 993,628       |    | 163,471                        |                                 | 363,056   | 36.5% <sup>(2)</sup>        |  |                                 |
| Special events operations             | 2   | ,001,576                           |    | 2,425,736     |    | 103,484                        |                                 | 138,935   | 5.7%                        |  |                                 |
| Attractions Capital Projects          |     | 4,090                              |    | -             |    | -                              |                                 | -         | 0.0%                        |  |                                 |
| Other financing uses:                 |     |                                    |    |               |    |                                |                                 |           |                             |  |                                 |
| Transfer to Economic Development Fund |     | 384,000                            |    | 384,000       |    | 96,000                         |                                 | 192,000   | 50.0%                       |  |                                 |
| Total Expenditures                    | 5   | ,018,221                           |    | 5,957,833     |    | 729,359                        |                                 | 1,576,469 | 26.5%                       |  |                                 |
| Net Change in Fund Balance            |     | (438,658)                          |    | 1,462,503     |    | 364,835                        |                                 | 471,389   |                             |  |                                 |
| Fund Balance at Beginning of Year     | 3   | ,149,259                           |    | 2,710,601     |    |                                |                                 | 2,710,601 |                             |  |                                 |
| Fund Balance at End of Year           | \$2 | ,710,601                           | \$ | 4,173,104     |    |                                | \$                              | 3,181,990 |                             |  |                                 |

<sup>(1)</sup> Hotel tax collections have not been received by all hoteliers

 $^{\mbox{(2)}}$  Special events revenues and expenses are low due to the timing of events

<sup>(3)</sup> Full NPO primary grant payment and matching funds for non-profit grant funding to Water Tower Theatre



#### **TOWN OF ADDISON** ECONOMIC DEVELOPMENT FUND FY2022 QUARTERLY STATEMENT OF REVENUES AND EXPENDITURES COMPARED TO BUDGET With Comparative Information from Prior Fiscal Year

| CATEGORY                          | FY 2020-21<br>ACTUAL<br>PRIOR YEAR | FY 2021-22<br>REVISED<br>BUDGET | FY 2021-22<br>ACTUAL<br>2ND QTR | FY 2021-22<br>ACTUAL<br>YTD | ACTUAL<br>YTD as %<br>of Budget |
|-----------------------------------|------------------------------------|---------------------------------|---------------------------------|-----------------------------|---------------------------------|
| Revenues:                         |                                    |                                 |                                 |                             |                                 |
| Ad Valorem taxes:                 | \$ 1,163,539                       | \$ 1,153,552                    | \$ 865,606                      | \$ 1,182,429                | 102.5%                          |
| Business license fee              | 27,165                             | 50,000                          | 17,100                          | 29,750                      | 59.5%                           |
| Interest income and other         | 2,249                              | 20,000                          | 3,971                           | 6,378                       | 31.9%                           |
| Transfers from General/Hotel Fund | 384,000                            | 384,000                         | 96,000                          | 192,000                     | 50.0%                           |
| Total Revenues                    | 1,576,953                          | 1,607,552                       | 982,678                         | 1,410,557                   | 87.7%                           |
| Expenditures:                     |                                    |                                 |                                 |                             |                                 |
| Personnel services                | 496,773                            | 516,217                         | 118,718                         | 251,566                     | 48.7%                           |
| Supplies                          | 10,551                             | 20,301                          | 1,609                           | 3,814                       | 18.8%                           |
| Maintenance                       | 24,407                             | 29,602                          | 3,127                           | 12,203                      | 41.2%                           |
| Contractual services              | 984,838                            | 1,430,520                       | 182,085                         | 340,709                     | 23.8%                           |
| Debt Service                      | 16,997                             | 13,372                          | 3,343                           | 6,686                       | 50.0%                           |
| Total Expenditures                | 1,533,566                          | 2,010,012                       | 308,881                         | 614,979                     | 30.6%                           |
| Net Change in Fund Balance        | 43,387                             | (402,460)                       | 673,796                         | 795,578                     |                                 |
| Fund Balance at Beginning of Year | 1,968,832                          | 2,012,219                       | _                               | 2,012,219                   |                                 |
| Fund Balance at End of Year       | \$ 2,012,219                       | \$ 1,609,759                    | -                               | \$ 2,807,797                |                                 |



#### AIRPORT FUND

FY2022 QUARTERLY STATEMENT OF REVENUES AND EXPENDITURES COMPARED TO BUDGET With Comparative Information from Prior Fiscal Year

| CATEGORY                             | FY 2020-21<br>ACTUAL<br>PRIOR YEAR | FY 2021-22<br>REVISED<br>BUDGET | FY 2021-22<br>ACTUAL<br>2ND QTR | FY 2021-22<br>ACTUAL<br>YTD | ACTUAL<br>YTD as %<br>of Budget |
|--------------------------------------|------------------------------------|---------------------------------|---------------------------------|-----------------------------|---------------------------------|
| Operating Revenues:                  |                                    |                                 |                                 |                             |                                 |
| Operating grants                     | \$ 107,000                         | \$ 50,000                       | \$-                             | \$-                         | 0.0%                            |
| Service fees                         | 108,408                            | 294,000                         | 29,601                          | 56,238                      | 19.1%                           |
| Fuel flowage fees                    | 1,064,377                          | 1,026,272                       | 337,280                         | 727,124                     | 70.9%                           |
| Rental income                        | 4,415,499                          | 5,635,534                       | 1,302,832                       | 2,410,936                   | 42.8%                           |
| Interest income and other            | 168,982                            | 56,040                          | 34,105                          | 62,250                      | 111.1%                          |
| Total Operating Revenues:            | 5,864,266                          | 7,061,846                       | 1,703,818                       | 3,256,547                   | 46.1%                           |
| Operating Expenses:                  |                                    |                                 |                                 |                             |                                 |
| Personnel services                   | 1,963,122                          | 2,114,862                       | 510,299                         | 975,924                     | 46.1%                           |
| Supplies                             | 41,731                             | 57,200                          | 12,282                          | 24,620                      | 43.0%                           |
| Maintenance                          | 368,803                            | 745,119                         | 82,691                          | 167,859                     | 22.5%                           |
| Contractual services                 | 1,080,506                          | 1,078,750                       | 314,622                         | 523,463                     | 48.5%                           |
| Capital Replacement/Lease            | 467,258                            | 257,928                         | 64,482                          | 128,964                     | 50.0%                           |
| Debt service                         | 749,767                            | 910,527                         | 616,083                         | 683,029                     | 75.0%                           |
| Capital Outlay                       | 46,664                             | 35,000                          | 8,189                           | 8,189                       | 23.4%                           |
| Fotal Operating Expenses:            | 4,717,851                          | 5,199,386                       | 1,608,647                       | 2,512,047                   | 48.3%                           |
| Capital Projects (Cash Funded)       | 14,750                             | 1,583,070                       | 21,193                          | 126,977                     | 8.0%                            |
| Fotal Expenses:                      | 4,732,601                          | 6,782,456                       | 1,629,840                       | 2,639,024                   | 38.9%                           |
| Net Change in Working Capital        | 1,131,665                          | 279,390                         | 73,978                          | 617,523                     |                                 |
| Working Capital at Beginning of Year | 5,711,003                          | 6,842,668                       | _                               | 6,842,668                   |                                 |
| Working Capital at End of Year       | \$ 6,842,668                       | \$ 7,122,058                    | _                               | \$ 7,460,191                |                                 |

<sup>(1)</sup> Percentage is below the quarterly threshold but actuals are in line with historical trends



#### UTILITY FUND

FY2022 QUARTERLY STATEMENT OF REVENUES AND EXPENDITURES COMPARED TO BUDGET With Comparative Information from Prior Fiscal Year

| CATEGORY                             | FY 2020-21<br>ACTUAL<br>PRIOR YEAR | FY 2021-22<br>REVISED<br>BUDGET | FY 2021-22<br>ACTUAL<br>2ND QTR | FY 2021-22<br>ACTUAL<br>YTD | ACTUAL<br>YTD as %<br>of Budget |
|--------------------------------------|------------------------------------|---------------------------------|---------------------------------|-----------------------------|---------------------------------|
| Operating revenues:                  |                                    |                                 |                                 |                             |                                 |
| Water sales                          | \$ 7,518,421                       | \$ 7,738,852                    | \$ 1,538,830                    | \$ 3,700,961                | 47.8%                           |
| Sewer charges                        | 5,808,866                          | 6,500,903                       | 1,471,246                       | 3,087,138                   | 47.5%                           |
| Tap fees                             | 10,683                             | 17,500                          | 3,125                           | 7,745                       | 44.3%                           |
| Penalties                            | 15,958                             | 75,000                          | 33,987                          | 63,539                      | 84.7%                           |
| Interest income and other            | 51,631                             | 108,500                         | 9,523                           | 18,433                      | 17.0%                           |
| Total Operating Revenues:            | 13,405,558                         | 14,440,755                      | 3,056,711                       | 6,877,816                   | 47.6%                           |
| Operating expenses:                  |                                    |                                 |                                 |                             |                                 |
| Personnel services                   | 2,169,275                          | 2,549,211                       | 563,552                         | 1,147,182                   | 45.0%                           |
| Supplies                             | 300,454                            | 202,232                         | 54,281                          | 106,668                     | 52.7%                           |
| Maintenance                          | 527,646                            | 1,107,356                       | 68,368                          | 259,516                     | 23.4%                           |
| Contractual services                 |                                    |                                 |                                 |                             |                                 |
| Water purchases                      | 3,242,450                          | 4,224,277                       | 1,151,334                       | 2,211,749                   | 52.4%                           |
| Wastewater treatment                 | 3,486,904                          | 3,727,622                       | 967,965                         | 1,850,942                   | 49.7%                           |
| Other services                       | 1,286,970                          | 1,107,191                       | 264,358                         | 574,521                     | 51.9%                           |
| Capital Replacement/Lease            | 581,857                            | 231,584                         | 57,896                          | 115,792                     | 50.0%                           |
| Debt service                         | 1,517,681                          | 1,526,782                       | 1,226,391                       | 1,226,752                   | 80.3%                           |
| Capital outlay                       | 142,533                            | -                               | -                               | -                           | 0.0%                            |
| Total Operating Expenses:            | 13,255,770                         | 14,676,255                      | 4,354,145                       | 7,493,122                   | 51.1%                           |
| Capital Projects (Cash Funded)       | 87,037                             | 101,000                         | -                               | -                           | 0.0%                            |
| Total Expenses:                      | 13,342,807                         | 14,777,255                      | 4,354,145                       | 7,493,122                   | 50.7%                           |
| Net Change in Working Capital        | 62,751                             | (336,500)                       | (1,297,434)                     | (615,306)                   |                                 |
| Working Capital at Beginning of Year | 6,431,088                          | 6,493,839                       |                                 | 6,493,839                   |                                 |
| Working Capital at End of Year       | \$ 6,493,839                       | \$ 6,157,339                    |                                 | \$ 5,878,533                |                                 |



#### STORMWATER UTILITY FUND

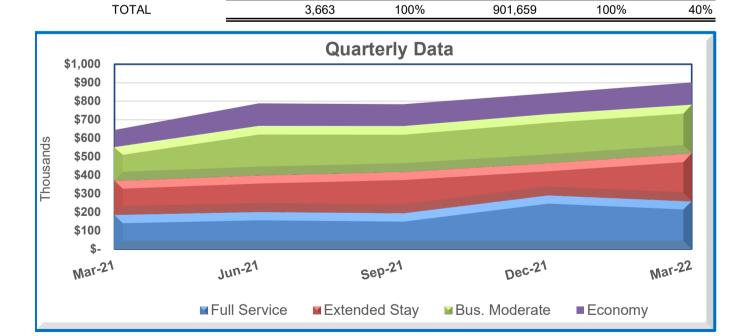
FY2022 QUARTERLY STATEMENT OF REVENUES AND EXPENDITURES COMPARED TO BUDGET With Comparative Information from Prior Fiscal Year

| CATEGORY                             | FY 2020-21<br>ACTUAL<br>PRIOR YEAR | FY 2021-22<br>REVISED<br>BUDGET | FY 2021-22<br>ACTUAL<br>2ND QTR | FY 2021-22<br>ACTUAL<br>YTD | ACTUAL<br>YTD as %<br>of Budget |
|--------------------------------------|------------------------------------|---------------------------------|---------------------------------|-----------------------------|---------------------------------|
| Operating revenues:                  |                                    |                                 |                                 |                             |                                 |
| Drainage Fees                        | \$ 2,457,241                       | \$ 2,554,023                    | \$ 642,780                      | \$ 1,310,616                | 51.3%                           |
| Interest income and other            | 94,662                             | 20,000                          | 12,707                          | 24,467                      | 122.3%                          |
| Total Operating Revenues:            | 2,551,902                          | 2,574,023                       | 655,486                         | 1,335,084                   | 51.9%                           |
| Operating expenses                   |                                    |                                 |                                 |                             |                                 |
| Personnel services                   | 324,658                            | 396,777                         | 79,612                          | 168,640                     | 42.5%                           |
| Supplies                             | 11,637                             | 31,000                          | 863                             | 2,727                       | 8.8%                            |
| Maintenance                          | 59,377                             | 151,240                         | 786                             | 42,219                      | 27.9%                           |
| Contractual services                 | 256,804                            | 327,351                         | 79,823                          | 102,595                     | 31.3%                           |
| Debt service                         | 591,396                            | 555,266                         | 454,954                         | 457,454                     | 82.4%                           |
| Capital outlay                       | 32,720                             | 166,000                         | 29,457                          | 29,457                      | 17.7%                           |
| Total Operating Expenses:            | 1,276,591                          | 1,627,634                       | 645,496                         | 803,091                     | 49.3%                           |
| Capital Projects (Cash Funded)       | 23,256                             | 847,491                         | 6,599                           | 17,099                      | 2.0%                            |
| Total Expenses:                      | 1,299,847                          | 2,475,125                       | 652,094                         | 820,189                     | 33.1%                           |
| Net Change in Working Capital        | 1,252,055                          | 98,898                          | 3,392                           | 514,894                     |                                 |
| Working Capital at Beginning of Year | 7,734,397                          | 8,986,452                       | _                               | 8,986,452                   |                                 |
| Working Capital at End of Year       | \$ 8,986,452                       | \$ 9,085,350                    | =                               | \$ 9,501,346                |                                 |

|           |         |                 | % Change                                      |  |  |  |
|-----------|---------|-----------------|---|--|--|--|
|           |         |                 | % Change<br>from                              |  |  |  |
|           |         | FY2022          | Prior Year                                    | FY2021   |  |  |
|           | Month   | nly Collections |   | Monthly Collections  |  |  |
| October   | \$      | 1,273,977       | 3.6%  | \$ 1,229,815   |  |  |
| November  |         | 1,362,516       | 24.4%   | 1,095,667  |  |  |
| December  |         | 1,430,169       | 32.8%   | 1,076,775  |  |  |
| January   |         | 1,569,646       | 27.5%   | 1,231,161  |  |  |
| February  |         | 1,467,367       | 11.8%   | 1,312,153  |  |  |
| March     |         | 1,202,011       | 30.5%   | 921,263  |  |  |
| April     |         |                 | -100.0%                                       | 1,291,548  |  |  |
| May       |         |                 | -100.0%                                       | 1,191,232  |  |  |
| June      |         |                 | -100.0%                                       | 1,674,956  |  |  |
| July      |         |                 | -100.0%                                       | 1,352,619  |  |  |
| August    |         |                 | -100.0%                                       | 1,347,683  |  |  |
| September | \$      | 8,305,686       | -100.0%                                       | 1,156,406<br>\$ 14,881,277   |  |  |
| Budget:   | Ŧ       | 13,700,000      | 60.6%   | 13,530,766   |  |  |
| В         | reakdow | n of Sales Tax  | □Acco<br>Serv                                 | modations & Food<br>ices   |  |  |
|           | 248/    | 15%             | □ Cons  |  |  |  |
|           | 21%     | 5%              | ■ Infor                                       | struction<br>mation<br>ufacturing                                  |  |  |
|           |         | 5%              | ■ Infor<br>■ Man<br>■ Profe<br>Tech           | mation<br>ufacturing<br>essional / Scientific /<br>unical Services |  |  |
|           | 21%     | 5%              | ■ Infor<br>■ Man<br>■ Profe<br>Tech<br>■ Reta | mation<br>ufacturing<br>essional / Scientific /<br>unical Services |  |  |

#### TOWN OF ADDISON HOTEL OCCUPANCY TAX COLLECTION Hotels By Service Type for the Quarter and Year-to-Date Ended March 31, 2022 *With Comparative Information from Prior Fiscal Year*

|                                       | Rooms  |     | Jan Mar. 2022 |         |     | 22 to 21 |  |
|---------------------------------------|--------|-----|---------------|---------|-----|----------|--|
| Ĩ                                     | Number | %   | Ar            | nount   | %   | % Diff.  |  |
| Full Service                          |        |     |               |         |     |          |  |
| Marriott Quorum                       | 547    | 15% | \$            | 161,774 | 18% | 112%     |  |
| <sup>(1)</sup> Renaissance            | 528    | 14% |               | 96,288  | 11% | 217%     |  |
|                                       | 1,075  | 29% |               | 258,061 | 29% | 39%      |  |
| Extended Stay                         |        |     |               |         |     |          |  |
| Budget Suites                         | 344    | 9%  |               | 10,376  | 1%  | 52%      |  |
| Mainstay Suites                       | 70     | 2%  |               | 10,500  | 1%  | 19%      |  |
| <sup>(1)</sup> Marriott Residence Inn | 150    | 4%  |               | 40,962  | 5%  | 23%      |  |
| <sup>(1)</sup> Hyatt House            | 132    | 4%  |               | 29,282  | 3%  | 171%     |  |
| Homewood Suites                       | 120    | 3%  |               | 45,634  | 5%  | 26%      |  |
| Home2Suites                           | 132    | 4%  |               | 73,006  | 8%  | 49%      |  |
| Springhill Suites                     | 159    | 4%  |               | 51,108  | 6%  | 31%      |  |
| -                                     | 1,107  | 30% |               | 260,868 | 29% | 40%      |  |
| -<br>Business Moderate                |        |     |               |         |     |          |  |
| Marriott Courtyard Quorum             | 176    | 5%  |               | 67,080  | 7%  | 178%     |  |
| <sup>(1)</sup> LaQuinta Inn           | 152    | 4%  |               | 21,569  | 2%  | -42%     |  |
| Marriott Courtyard Midway             | 145    | 4%  |               | 42,875  | 5%  | 113%     |  |
| Radisson - Addison                    | 101    | 3%  |               | 27,678  | 3%  | 50%      |  |
| Hilton Garden Inn                     | 96     | 3%  |               | 39,202  | 4%  | 39%      |  |
| Holiday Inn Express                   | 97     | 3%  |               | 36,787  | 4%  | 25%      |  |
| <sup>(1)</sup> Holiday Inn Beltway    | 102    | 3%  |               | -       | 0%  | 0%       |  |
| Best Western Plus                     | 84     | 2%  |               | 27,478  | 3%  | 23%      |  |
|                                       | 953    | 26% |               | 262,670 | 29% | 46%      |  |
| Economy                               |        |     |               |         |     |          |  |
| Motel 6                               | 127    | 3%  |               | 34,114  | 4%  | 9%       |  |
| Hampton Inn                           | 158    | 4%  |               | 26,634  | 3%  | 34%      |  |
| Red Roof Inn                          | 105    | 3%  |               | 31,463  | 3%  | 42%      |  |
| Quality Suites North/Galleria         | 78     | 2%  |               | 19,934  | 2%  | 40%      |  |
| America's Best Value Inn              | 60     | 2%  |               | 7,915   | 1%  | 50%      |  |
| -                                     | 528    | 14% |               | 120,060 | 13% | 29%      |  |



<sup>(1)</sup> Not yet received one or more payments for the quarter