

STORMWATER OPERATOR

TOWN OF ADDISON



972.450.2817
for more information



Please apply online at
www.addisontexas.net



Apply in person at:
5300 Belt Line Road
Dallas, Texas 75254

POSITION DESCRIPTION

Under general supervision performs a wide variety of maintenance, repairs, and inspections of new and existing commercial and residential stormwater construction; determines compliance with applicable codes and ordinances.

ESSENTIAL JOB FUNCTIONS

*Essential duties and responsibilities **may** include, but are not limited to, the following:*

- Assists in establishing Municipal Separate Storm Sewer System (MS4) authority through enforcement and investigation of illicit discharges by monitoring outfalls, dry weather flows, and tracing of suspected illicit discharges.
 - Performs storm drain erosion control inspections and on-going field inspections of assigned projects to verify compliance with approved stormwater pollution prevention plans and specifications to ensure the protection of the Town's infrastructure and waterbodies.
 - Conducts regular inspections and clear trash, debris, and vegetation in stormwater culverts, ponds, open channels, pipe, outfalls, headwalls, junction boxes, and inlets.
 - Communicates to contractors and subcontractors when modifications are needed, using best management practices, and recommends issuing citations when appropriate.
 - Reviews plans submitted by developers and engineers for proposed projects within the Town to verify compliance with the Town's standards and System requirements.
 - Assists in the development of standards and specifications for stormwater materials and construction for use in rights-of-way and easements.
 - Develops & sets up Traffic Control Plans in compliance with the Texas Manual on Uniform Traffic Control Devices (TMUTCD).
 - Attends and participates in various meetings, required continuing education, classes, meetings, and other training opportunities as appropriate; conducts research.
 - Performs all tasks as related to the repair and maintenance of stormwater infrastructure. Uses a variety of hand and power tools; operates and oversees the operations of all heavy equipment.
 - Participates in maintaining trucks, boats, tools, equipment, files, and documents; washes and fuels truck; stocks, cleans, and organizes tools and equipment. Investigates and assists residents and businesses with work order request.
 - Plans, assigns, establishes priorities, and assists for Town special events.
 - Serves as on-call as assigned. Performs other related duties as required or assigned.
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MINIMUM QUALIFICATIONS

Education, Training, and Experience Guidelines

High school diploma or GED equivalent; three (3) years of construction experience preferred; OR an equivalent combination of education, training, and experience. Ability to establish and maintain harmonious relations with fellow employees, Town officials, and outside contracts. Safe driving record. Clear criminal background check and clear pre-employment drug screen.

Knowledge of:

- Stormwater construction and installation standards.
- Applicable local, State, and Federal laws, codes, regulations, and ordinances. TCEQ standards and regulations.
- Records maintenance policies and practices.
- Materials, tools, and equipment used in utility system repair and maintenance.
- Work safety policies, procedures, and practices.
- Construction means, methods, and materials.

Skill in:

- Reading and interpreting plans and specifications.
- Interacting with staff, contractors, and the public tactfully and professionally
- Completing mathematic calculations.
- Establishing and maintaining effective working relationships.
- Communicating effectively both verbally and in writing.

License and Certification Requirements

Must possess a Texas Class B Commercial Driver's License with Air Brake Endorsement or receive within six (6) months of employment. Must possess Work Zone Traffic Control Certification and be a Certified Stormwater Inspector or receive within one (1) year of employment.

BENEFITS & SALARY INFORMATION

- Annual salary range: \$39,958.88-\$49,949.12
- Competitive compensation package with partially paid Health & Dental Insurance for employee from date of hire.
- Addison participates in the Texas Municipal Retirement System (TMRS) with a 7% employee contribution with 14% Town contribution at retirement. Fully vested after 5 years.
- Optional deferred compensation 457 Plan with Town contribution after new hire trial period.
- Tuition reimbursement program at 50% of tuition cost.

APPLICATION PROCESS

To apply, please submit an online application at www.addisontexas.net and attach your resume and letter of interest. For additional information about the **Stormwater Operator** position, please contact Human Resources Analyst Caitlin Kite at 972.450.2817.

The Town of Addison is an Equal Opportunity Employer and does not discriminate on the basis of race, color, national origin, religion, age, or disability in employment or the provision of services.