**Required Items for ROW Users**

The following Items must be submitted to the Town of Addison Public Works & Engineering Department prior to review of application.

**Franchise Utility & Other Utilities**

* [Right-of-Way Work Permit -](https://addisontexas.net/sites/default/files/fileattachments/infrastructure_services/page/8081/row_franchise_revised_022019.pdf) Utility (for Franchise Utility/CTP - Street Cut/Excavation/Lane Closure)
* Utility Contractor Registration
* [Performance Bond](https://addisontexas.net/publicworks-engineering/excavation-performance-bond)
* Proof of insurance from contractor
* [Utility Fee Schedule](https://addisontexas.net/infrastructure/utility-fee-schedule)
* Construction Schedule
* [Erosion Prevention and Sediment Control Plan Checklist](https://addisontexas.net/infrastructure/erosion-prevention-and-sediment-control-plan-checklist)
* Electronic plans (PDF Format)
* Traffic Control Plan

**General**

* [Right-of-Way Work Permit - General](https://addisontexas.net/sites/default/files/fileattachments/infrastructure_services/page/8091/row_general_revised_022019.pdf) (General Non-Franchise/Private Development/Work for the Town and miscellaneous work)
* Right-of-way permit fee when applicable
* Proof of insurance from a contractor
* Construction Schedule
* Electronic plans (PDF Format)
* Traffic Control Plan

**If you have any questions regarding which category of application should be used, please contact Public Works and Engineering at (972) 450-2847.**