

Required Items for ROW Users

The following Items must be submitted to the Town of Addison Public Works & Engineering Department prior to review of application.

Franchise Utility & Other Utilities

- [Right-of-Way Work Permit - Utility](#) (for Franchise Utility/CTP - Street Cut/Excavation/Lane Closure)
- Utility Contractor Registration
- [Performance Bond](#)
- Proof of insurance from contractor
- [Utility Fee Schedule](#)
- Construction Schedule
- [Erosion Control Plan Checklist](#)
- Electronic plans (PDF Format)
- Traffic Control Plan

General

- [Right-of-Way Work Permit - General](#) (General Non-Franchise/Private Development/Work for the Town and miscellaneous work)
- Right-of-way permit fee when applicable
- Proof of insurance from a contractor
- Construction Schedule
- Electronic plans (PDF Format)
- Traffic Control Plan

If you have any questions regarding which category of application should be used, please contact Public Works and Engineering at (972) 450-2847.