





**TEMPORARY FOOD PERMIT APPLICATION**  
**ENVIRONMENTAL HEALTH DIVISION**  
 16801 Westgrove Dr  
 Addison, TX 75001  
 972-450-2880

Please list specific menu items, including drinks to be served. Items not approved below may not be offered for consumption


No food or beverage stored or prepared in a private home may be offered for sale, sold or given away from a temporary food facility.

Onsite cooking equipment:
N/A
Onsite hot hold and/or cold hold equipment:
Insulated container, bags of ice
Food Suppliers (name & address):

Will food preparation take place prior to scheduled event? Y N/A N N/A

If YES, the provide name & location of food preparation facility:
N/A

Submit copy of food establishment permit & most recent inspection report if food is from a non-Addison restaurant.

<b>Site Information</b>	<b>Yes</b>	<b>No</b>
Three compartment sink		X
Sanitizer test strips		X
Handwashing facilities available	X	
Toilet facilities available	X	
Name and contact information of person responsible for solid waste disposal and liquid waste disposal:		
Town of Addison Special Events		



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**PERSONNEL / EMPLOYEE INFORMATION**

Person(s) preparing food / drink:
Person(s) serving food / drink onsite: List ALL employees and volunteers on ALL shifts (use additional sheets if necessary)
Person(s) cleaning up:

I certify that the submitted information is correct, and I fully understand that any deviation from the above without prior permission from the Regulatory Authority may nullify the permit. I understand I am subject to inspection at any time during the event. I understand that fees are non-refundable. I understand that outdoor grilling, cooking and hot hold activities in place during temporary food events must adhere to the Town of Addison Fire Department Ordinance and the policies and procedures outlined in the Temporary Events Procedures document and is subject to the approval of the Regulatory Authority.

\_\_\_\_\_  
Signature of Participant

**DID YOU REMEMBER TO?**

- COMPLETELY FILL OUT APPLICATION
- SIGN APPLICATION
- ATTACH COPY OF PERMIT AND MOST RECENT INSPECTION REPORT